User Guide

Getting Started with join.me

Better meetings are just a click away.

join me by LogMeIn

Getting Started with join.me

join.me

CONGRATS, YOU'RE INVITED TO USE JOIN.ME, the online meeting app that makes collaborating fast and easy.

3 steps to better meetings:

1 Activate join.me

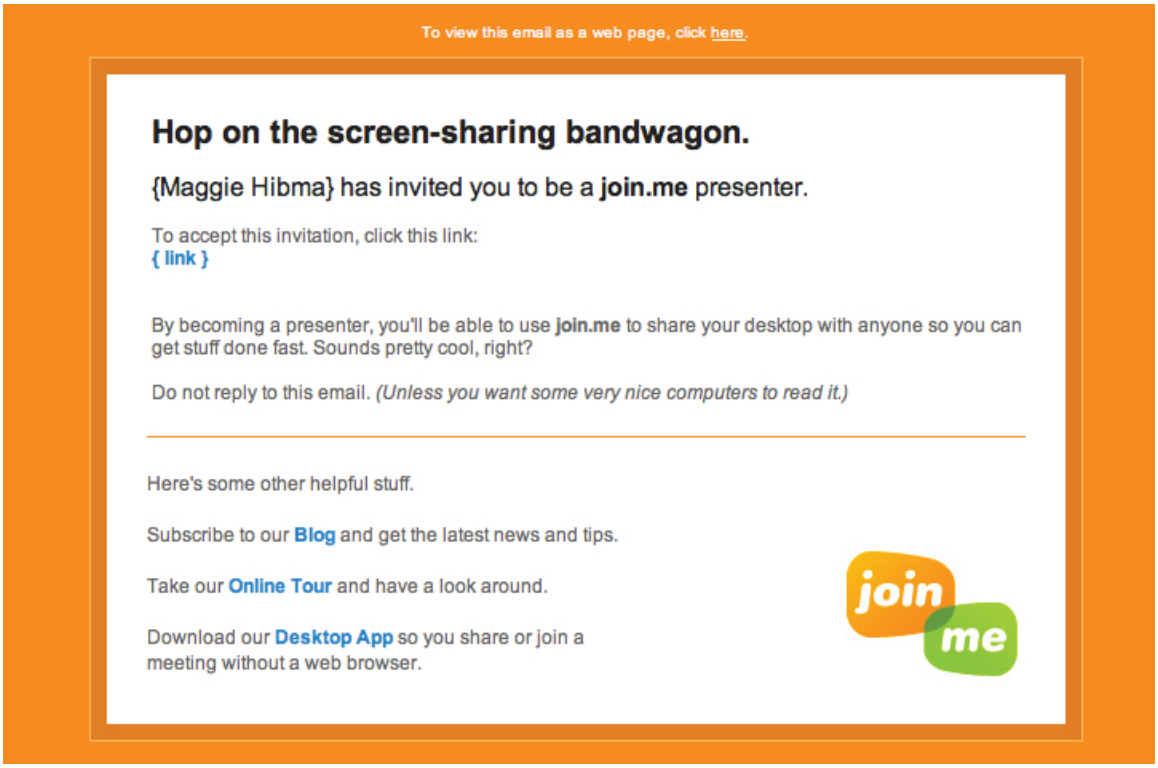
2 Personalize

3 Start meeting

1 Activate join.me

Click to accept

You'll receive an email from **join.me** inviting you to be a presenter. Click the link to get started.


To view this email as a web page, click here.

Hop on the screen-sharing bandwagon.

{Maggie Hibma} has invited you to be a **join.me** presenter.

To accept this invitation, click this link:
{ link }

By becoming a presenter, you'll be able to use **join.me** to share your desktop with anyone so you can get stuff done fast. Sounds pretty cool, right?

Do not reply to this email. *(Unless you want some very nice computers to read it.)*

Here's some other helpful stuff.

Subscribe to our **Blog** and get the latest news and tips.

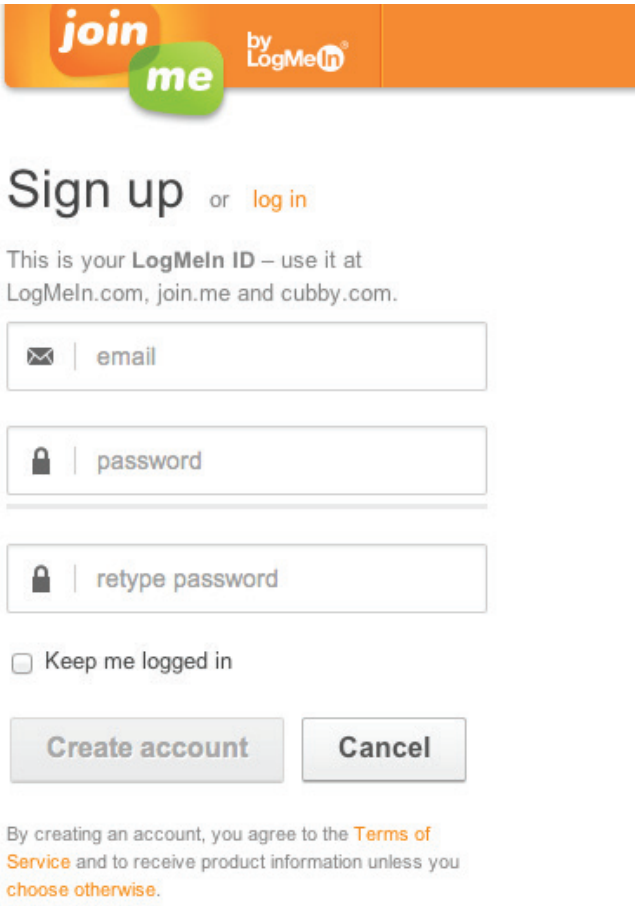
Take our **Online Tour** and have a look around.

Download our **Desktop App** so you share or join a meeting without a web browser.

join me

Set your password

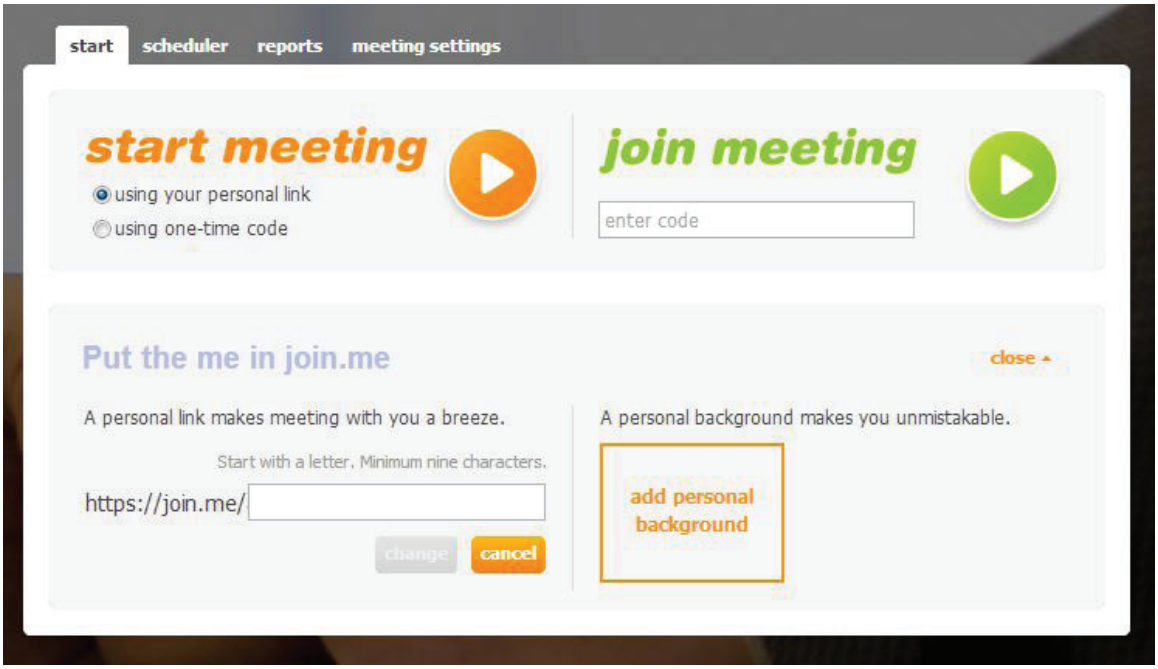
From the activation email, you'll be taken to **join.me** to create a password.

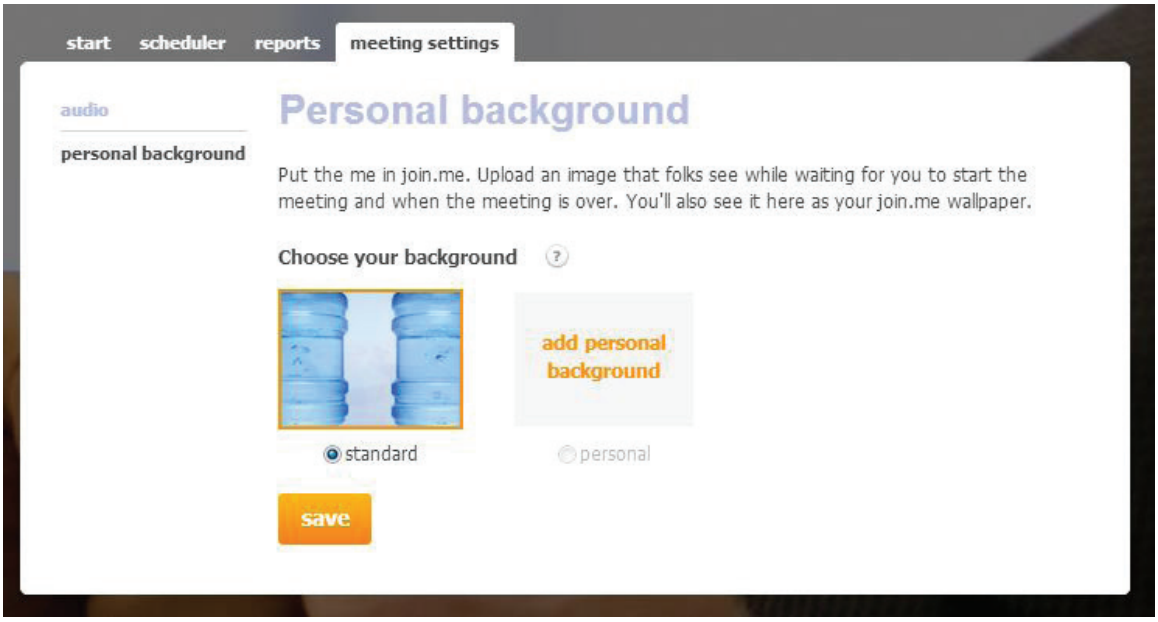


2 Personalize

Put your name on it

After setting your password, you'll be asked to create a personal link and background. Your link is the URL people will use to join your meeting. It can be anything so long as it is at least 9 characters long. Your background is the photo that folks see when they're waiting for your meeting to start. Neither is permanent, so feel free to change your mind again and again. On occasion, you might want to use the one-time code, so it's there for your convenience.





3 Start meeting

Good to go

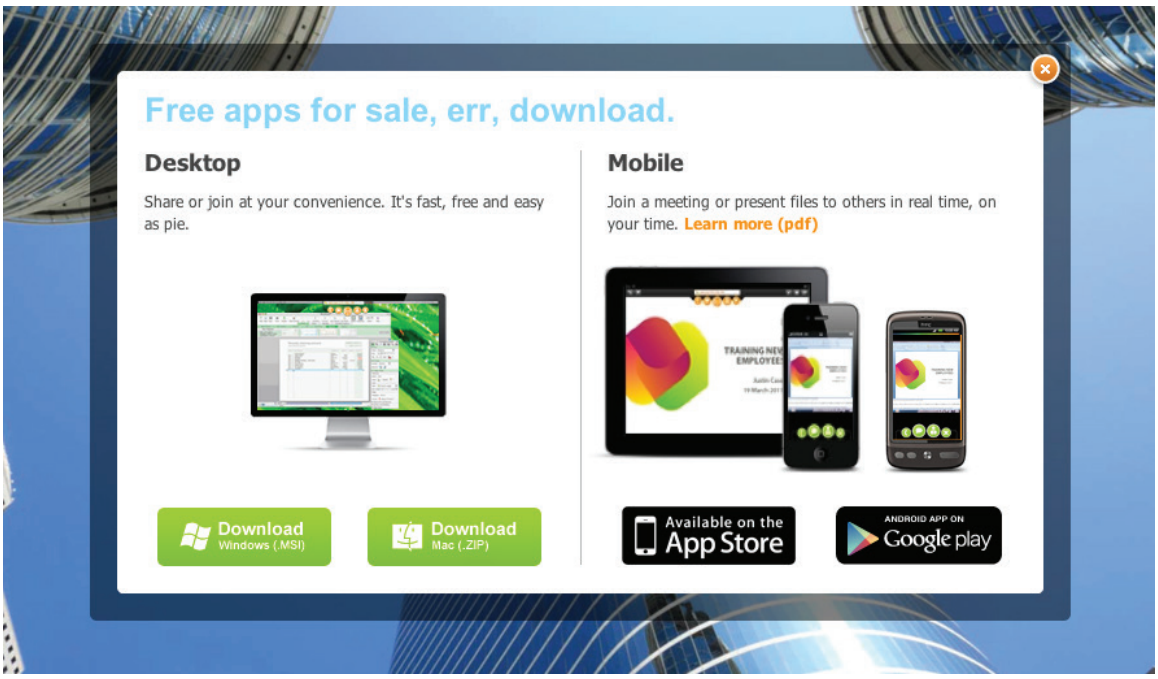
Now you're ready to share your screen with up to 250 people per meeting, no limits on minutes or number of meetings.

Meet via a browser

Go to **join.me** and sign in. From here, you can start sharing your screen instantly.

Meet via desktop app

Download the desktop app for your operating system in the apps section at **join.me**.
It makes starting a meeting without a browser super quick and easy.



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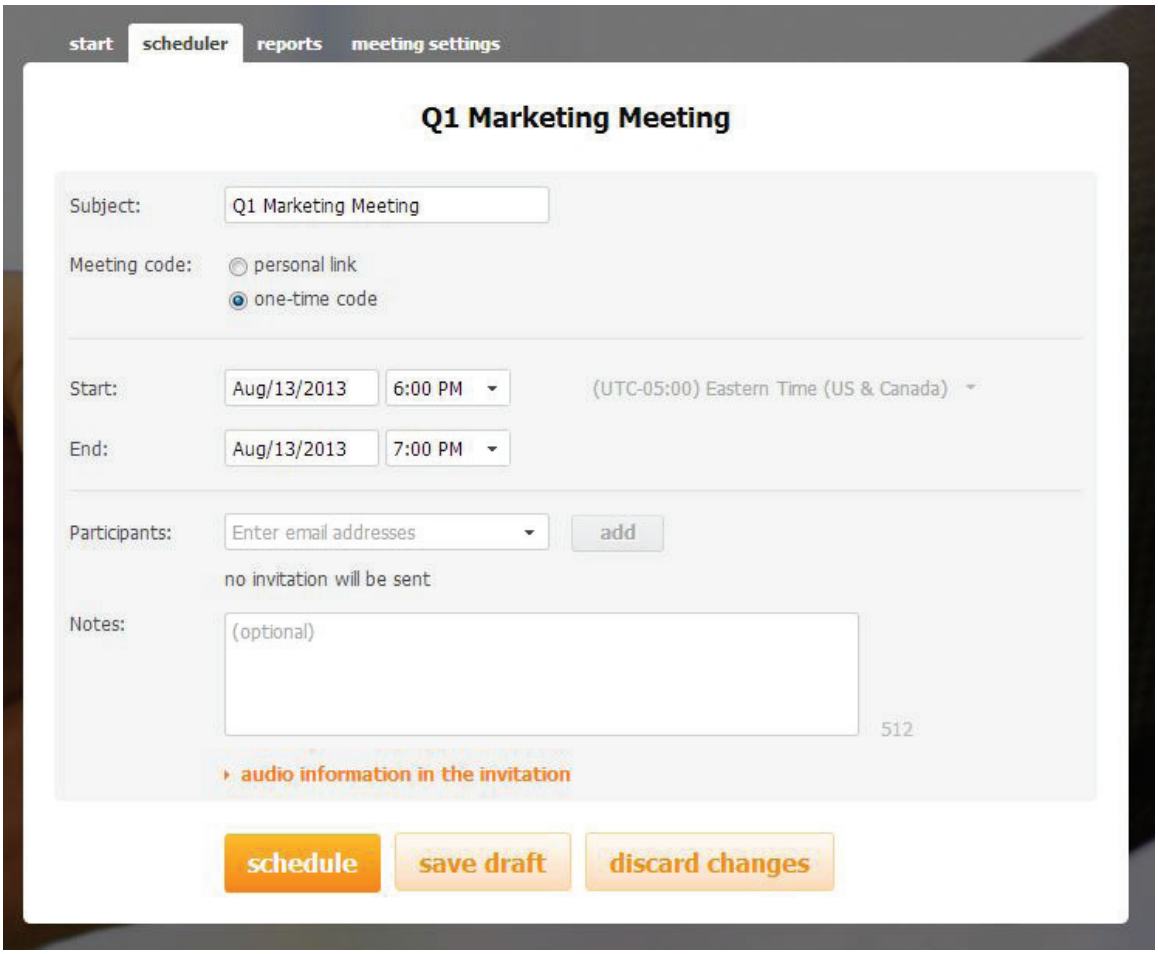
Meet via scheduler

Simply to go the scheduler tab, put in your meeting date and time, and add your attendees.



That's it! Happy meeting.

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